

Moving House Checklist

When moving house, there are several things that need to be done in order to prepare for your new home and make a smooth transition from your current home. The following checklist is designed to help you better prepare for and manage the tasks involved. You may tick the items off as you go to help you keep on track.

Disconnect/redirect utilities

- Electricity
- Water
- Gas
- Telephone
- Internet
- Pay TV

Advise necessary parties of your new address

- Australia Post for temporary mail redirection
- Family and friends
- Employer
- Schools/Universities
- Daycare centres
- Banks
- Credit providers
- Insurance providers
- Medicare
- Private Health Fund
- Australian Taxation Office
- Superannuation Fund
- Roads and Traffic Authority
- Electoral Commission
- Mobile phone provider
- Accountant
- Solicitor
- Doctor
- Dentist
- Sporting clubs
- Magazine subscriptions
- Organisations you have a membership with

Getting ready to move

- Get quotes for removalists
- Book a removalist most suited to your needs
- Arrange insurance for goods in transit
- Disassemble any larger items, e.g. beds
- Clean out fridge and pantry
- Defrost the fridge and freezer
- Empty gas cylinders for barbeque
- Drain fuel from lawnmower and other machinery
- Throw away any rubbish
- Back up your computer hard drive
- Return DVDs and library books
- Collect dental, medical and school records
- Organise packing materials, e.g. boxes, bubble wrap
- Pack belongings into boxes
- Label boxes clearly with room destination
- Mark items to be handled with special care
- Cancel pool and garden maintenance services
- Book a cleaner for your current home
- Arrange childcare for moving day
- Ask someone to mind pets on moving day

Plan ahead for your new home

- Connect utilities that could not be redirected
- Organise home and contents insurance
- Book a cleaner for your new home

Final check

- Turn off water, gas and electricity
- Check cupboards, storerooms, sheds, under the house
- Lock all doors and windows securely
- Hand over keys to agent or new owner